

**MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
January 8, 2019**

The New Salem Borough Council met in Regular Session on Tuesday, January 8, 2019. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Vicki M. Rohrbaugh  
Harvey E. Thumma Jr  
Kim E. Martin  
Edward R. Mundorf  
Susan P. Barley  
Joseph A. Shubert

**ALSO PRESENT:**

Andrew N. Shaffer, Secretary  
D. Michael Craley, Solicitor  
Clarence R Lloyd, Mayor

**ALSO ABSENT:**

Jeff Spangler, Holley & Associates

**BOROUGH COUNCIL ABSENT:**

Peter E. Partridge

**Public Comment / Visitors**

Mr. Bill Baldauf, resident at 4049 Robin Hood Drive, was present to express concern with the recent increase in the refuse and recycling contract with Penn Waste. Council and Solicitor Craley explained the process of obtaining a bid for refuse and recycling collection and how bids are awarded. Mr. Baldauf was provided with a copy of the refusal to bid notice from Republic Service.

Mr. Baldauf asked for an update regarding the damaged and sinking curb on his property as a result of a water service repair. Secretary Shaffer will reach out to York Water for an update on the repair as well as two other sidewalk repairs on Robin Hood Drive.

Mr. Baldauf questioned on the status of the gas station. Council informed Mr. Baldauf that the last correspondence received from the Department of Environment Protection was that the fueling system did not pass, and therefore not able to open and operate.

**Approval of Minutes**

**December 2018**

The Minutes of the Regular Council Meeting held December 4, 2018, were presented to Council for their review. Harvey E. Thumma Jr, made a motion, seconded by Kim E. Martin, to approve the minutes as presented. Motion Carried.

**West Manchester Township Police Department**

Chief Snyder provided Council with a Calls for Service and Patrol Hours Report for the month of December 2018.

## **Engineer's Report**

Engineer Spangler was not present, however, Secretary Shaffer updated Council on the status of the CDBG Grant funds. Engineer Spangler provided Council an estimated design cost of \$15,000 to \$20,000. Joseph A. Shubert, made a motion, seconded by Kim E. Martin, to authorize Engineer Spangler to begin with the design phase of the West George Street Sidewalk Improvements. Motion Carried.

## **Solicitor's Report**

Solicitor Craley reported to Council that the Fines and Forfeitures Agreement with West Manchester Township has been agreed upon and executed.

## **Unfinished Business**

### Police Coverage Options

Edward R. Mundorf led a discussion regarding police coverage options. After discussion of possible scenarios, Council asked Secretary Shaffer to reach out to the state police barracks to possibly have a representative attend an upcoming Council meeting.

## **New Business**

### Community Development Block Grant Contract

Kim E. Martin, made a motion, seconded by Joseph A. Shubert, to approve the Community Development Block Grant Contract for the West George Street Sidewalk Improvements. Motion Carried

## **Financial Statement**

### Period Ending December 31, 2018

Susan P. Barley, made a motion, seconded by Edward R. Mundorf, to approve the financial statement as presented. Motion Carried.

### General Fund

Peoples Bank Savings Account	\$165,743.86
PLGIT Checking Account	\$ 16,423.73
PLGIT 24- Month CD	<u>\$133,136.38</u>
Total General Fund	\$315,303.97

### Highway Aid Fund

PLGIT Checking Account	\$ 17,434.21
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### Sewer Fund

PLGIT Sewer Construction Fund	\$ 17,035.68
Peoples Bank Sewer Fund	\$171,553.21
PLGIT 24- Month CD	<u>\$133,136.38</u>
Total Sewer Fund	\$321,725.27

## **Correspondence and Reports**

### Secretary's Report

Secretary Shaffer provided Council with an End of Year Financial Report for 2018. It was noted this this report includes unaudited numbers and are subject to change.

### Zoning & Code Officer

Secretary Shaffer provided the Permit and Code Violation Reports to Council for the month of December 2018.

### Mayor's Report

Mayor Lloyd reported on an elected officials training at the York County 911 Center on February 9.

### Committee Reports

The Sewer Committee reported on their findings for additional principal payments. After discussion, Edward R. Mundorf, made a motion, seconded by Harvey E. Thumma Jr. to authorize an additional principal payment of \$60,000 to be made as soon as possible. Motion Carried.

### Around the Table

A discussion took place regarding the previous Zoning Hearing Board Meeting for the property at the corner of Trinity Road and Robin Hood Drive and possible uses for the property in the future.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, February 5, 2019 at 7:00 P.M.

Adjournment was at 8:44 PM

Respectfully submitted, Andrew N. Shaffer, Secretary