

**MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
November 13, 2018**

The New Salem Borough Council met in Regular Session on Tuesday, November 13, 2018. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Vicki M. Rohrbaugh  
Peter E. Partridge  
Joseph A. Shubert  
Harvey E. Thumma Jr  
Kim E. Martin  
Edward R. Mundorf

**ALSO PRESENT:**

Andrew N. Shaffer, Secretary  
D. Michael Craley, Solicitor  
Clarence R Lloyd, Mayor

**ALSO ABSENT:**

Jeff Spangler, Holley & Associates  
John McLucas, Zoning & Codes Officer

**BOROUGH COUNCIL ABSENT:**

Susan P. Barley

**Public Comment / Visitors**

Ms. Mary Jennings, 4077 Robin Hood Drive, was present to inquiry about the upcoming Zoning Hearing Board meeting.

**Approval of Minutes**

**October 2018**

The Minutes of the Regular Council Meeting held October 2, 2018, October 9, 2018, and October 22, 2018 were presented to Council for their review. Peter E. Partridge, made a motion, seconded by Edward R. Mundorf, to approve the minutes as presented. Motion Carried.

**West Manchester Township Police Department**

Chief Snyder provided Council with a Calls for Service and Patrol Hours Report for the month of October 2018.

**Engineer's Report**

None

**Solicitor's Report**

Solicitor Craley had nothing additional to report.

**Unfinished Business**

**Refuse Contract Extension**

Secretary Shaffer updated Council on the status of the bidding process for the refuse contract. Bids are to be received by December 4, 2018 at noon.

## **New Business**

Mayor Lloyd suggested a Christmas Decorating Contest. The consensus of Council was to wait until the 2019 season.

Council choose the dates for Spring Yard Sale to be held on April 11, 12, and 13, 2019.

## **Financial Statement**

### Period Ending October 31, 2018

Peter E. Partridge, made a motion, seconded by Edward R. Mundorf, to approve the financial statement as presented. Motion Carried.

### General Fund

Peoples Bank Savings Account	\$156,482.41
PLGIT Checking Account	\$ 34,938.56
PLGIT 24- Month CD	<u>\$132,128.26</u>
Total General Fund	\$323,549.23

### Highway Aid Fund

PLGIT Checking Account	\$ 17,766.39
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### Sewer Fund

PLGIT Sewer Construction Fund	\$ 13,076.63
Peoples Bank Sewer Fund	\$252,967.06
PLGIT 24- Month CD	<u>\$132,332.52</u>
Total Sewer Fund	\$398,376.21

## **Correspondence and Reports**

### Secretary's Report

Secretary Shaffer informed Council that John McLucas has submitted his letter of resignation effective December 7, 2018. The Borough of Spring Grove will continue to provide BCO services until a replacement is hired.

### Zoning & Code Officer

Mr. McLucas provided the Permit and Code Violation Reports to Council for the month of October 2018.

### Mayor's Report

Mayor Lloyd had nothing additional to report.

### Committee Reports

None

### Around the Table

Joseph A. Shubert asked why the ADA ramps have yet to be approved around the gas station. Secretary Shaffer will research for the current property owner.

In addition, Joseph A. Shubert expressed concern with the stormwater swale outside the Borough Office.

At the time, 8:08 PM, Council moved into Executive Session to discuss potential litigation.

Council reconvened at 8:55 PM

2019 Proposed Budget – Real Estate Tax Rates

Secretary Shaffer presented various funding options for the 2019 proposed budget.

After multiple failed motions on establishing the real estate tax millage rate for 2019. Peter E. Partridge made a motion, seconded by Joseph A. Shubert, to advertise the tax millage for 2019 at 1.25 mills. Voting Aye, Peter E. Partridge, Joseph A. Shubert, Vicki M. Rohrbaugh, Edward R. Mundorf. Voting Nay, Kim E. Martin, Harvey E. Thumma Jr. Motion Carried.

2019 Proposed Budget – Consider Advertisement

Harvey E. Thumma Jr. made a motion, seconded by Peter E. Partridge, to advertise the proposed 2019 budget. Motion Carried.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, December 4, 2018 at 7:00 P.M.

Adjournment was at 9:35 PM

Respectfully submitted, Andrew N. Shaffer, Secretary