

**MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
September 11, 2018**

The New Salem Borough Council met in Regular Session on Tuesday, September 11, 2018. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Vicki M. Rohrbaugh  
Peter E. Partridge  
Joseph A. Shubert  
Harvey E. Thumma Jr  
Kim E. Martin  
Susan P. Barley  
Edward R. Mundorf

**ALSO PRESENT:**

Andrew N. Shaffer, Secretary  
D. Michael Craley, Solicitor  
Clarence R Lloyd, Mayor  
John McLucas, Zoning & Codes Officer

**ALSO ABSENT:**

Jeff Spangler, Holley & Associates

**BOROUGH COUNCIL ABSENT:**

**Public Comment / Visitors**

None

**Approval of Minutes**

**August 2018**

The Minutes of the Regular Council Meeting held August 7, 2018 were presented to Council for their review. Peter E. Partridge, made a motion, seconded by Harvey E. Thumma Jr, to approve the minutes as presented. Motion Carried.

**West Manchester Township Police Department**

Chief Snyder provided Council with a Calls for Service and Patrol Hours Report for the month of August 2018.

In addition, Chief Snyder provided a letter regarding the 2019 Police Contract noting a 3% increase. This brings the cost for service to \$58,710.00.

Susan P. Barley made a motion, seconded by Peter E. Partridge to request a proposal from Southwestern Regional Police Department for police services in 2019.

**Engineer's Report**

None

**Solicitor's Report**

Solicitor Craley updated Council on the clerk of courts outstanding fines. Solicitor Craley will report to Council in Executive Session.

## **Unfinished Business**

### 2018 Refinance Status

Secretary Shaffer provided Council a brief summary with regards to final closing amounts and statement for the 2018 Sewer Loan refinance.

## **New Business**

### Refuse Contract

Secretary Shaffer informed Council that the refuse contract with Penn Waste will expire on December 31, 2018. A request will be made to Penn Waste to extend the contract, if they are willing.

## **Financial Statement**

### Period Ending August 31, 2018

Peter E. Partridge, made a motion, seconded by Harvey E. Thumma Jr, to approve the financial statement as presented. Motion Carried.

### General Fund

Peoples Bank Savings Account	\$156,299.50
PLGIT Checking Account	\$ 18,800.07
PLGIT 24- Month CD	<u>\$132,128.26</u>
Total General Fund	\$307,227.83

### Highway Aid Fund

PLGIT Checking Account	\$ 18,492.82
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### Sewer Fund

PLGIT Sewer Construction Fund	\$ 52,789.27
Peoples Bank Sewer Fund	\$246,564.96
PLGIT 24- Month CD	<u>\$132,332.52</u>
Total Sewer Fund	\$431,686.75

## **Correspondence and Reports**

### Secretary's Report

Secretary Shaffer provided Council with a draft of the October newsletter.

An invite was provided for the September 27, 2018 York County Borough's Association Meeting.

Spring Grove Borough informed Council of an increase for Zoning and Codes Services in 2019. The hourly rate will increase to \$55.

Secretary Shaffer provided Council with recycling data for York County in 2017.

Secretary Shaffer will seek quotes for snow removal for the 2018-2019 season.

### Zoning & Code Officer

Mr. McLucas provided the Permit and Code Violation Reports to Council for the month of August 2018.

Mayor's Report

Mayor Lloyd had nothing additional to report.

Committee Reports

None

Around the Table

None

Prior to meeting adjournment Council held an Executive Session to consult with legal counsel.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, October 2, 2018 at 7:00 P.M.

Adjournment was at 8:35 PM

Respectfully submitted, Andrew N. Shaffer, Secretary