

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
August 7, 2018**

The New Salem Borough Council met in Regular Session on Tuesday, August 7, 2018. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Peter E. Partridge
Joseph A. Shubert
Harvey E. Thumma Jr
Kim E. Martin
Susan P. Barley

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor

ALSO ABSENT:

Jeff Spangler, Holley & Associates
John McLucas, Zoning & Codes Officer

BOROUGH COUNCIL ABSENT:

Edward R. Mundorf

Public Comment / Visitors

Kate Sweeney and Ann Jones representing Glatfelter Memorial Library were present to update Council on the activities and programs offered at the Library. The Library is expanding their reach with new programs but is restricted by funding. Currently 48% of New Salem residents are active card holders.

Lynn Johnson representing St Jacob's UCC and St Jacob's Lutheran Church was present to introduce herself and update Council on the services that the churches are providing. They would like to be involved with any community events in the future.

Kelly Noel resident at 50 South Main Street was present to express concerns regarding the recent rain and flooding. Ms. Noel informed Council that the catch basin in front of her home is clogged with debris which caused flooding along the roadway. Secretary Shaffer will have public works employees clean the catch basin and inspect others within the Borough in the next week.

Approval of Minutes

July 2018

The Minutes of the Regular Council Meeting held July 10, 2018 were presented to Council for their review Harvey E. Thumma Jr, made a motion, seconded by Peter E. Partridge, to approve the minutes as presented. Motion Carried.

West Manchester Township Police Department

Chief Snyder provided Council with a Calls for Service and Patrol Hours Report for the month of July 2018.

Engineer's Report

Engineer Spangler provided Secretary Shaffer an update on the Smith Hill Road Project. The work is complete, and H&H has provided an invoice in the amount of \$12,958.00. Peter E. Partridge, made a motion, seconded by Harvey E. Thumma Jr to approve the invoice as presented. Motion Carried.

Solicitor's Report

Solicitor Craley updated Council on the clerk of courts outstanding fines. Solicitor Craley will report to Council at a later time in Executive Session. A meeting of the municipalities affected is currently in the works.

Unfinished Business

Jamie Schlesinger with PFM and Scott Mehok with Eckert Seamans were present to finalize the refinancing. Reports were given regarding final numbers and payoff of the existing loan. In total, this refinance will save over \$537,000 over the life of the loan.

New Business

Susan P. Barley, made a motion, seconded by Peter E. Partridge to approve Ordinance 1-2018 authorizing the issuance of the general obligation note in the principal amount of \$2,281,000. Motion Carried.

Financial Statement

Period Ending July 31, 2018

Peter E. Partridge, made a motion, seconded by Harvey E. Thumma Jr, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$168,335.25
PLGIT Checking Account	\$ 4,185.27
PLGIT 24- Month CD	<u>\$132,128.26</u>
Total General Fund	\$304,648.78

Highway Aid Fund

PLGIT Checking Account	\$ 18,856.22
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Sewer Fund

PLGIT Sewer Construction Fund	\$ 3,310.70
Peoples Bank Sewer Fund	\$506,747.71
PLGIT 24- Month CD	<u>\$132,128.26</u>
Total Sewer Fund	\$642,186.67

Correspondence and Reports

Secretary's Report

Secretary Shaffer updated Council on research regarding the operational regulations placed on 301 North Main Street. Secretary Shaffer will provide the property with a letter informing them of the Borough requirements and those placed on the operations by the Zoning Hearing Board.

Zoning & Code Officer

Mr. McLucas provided the Permit and Code Violation Reports to Council for the month of July 2018.

Mayor's Report

Mayor Lloyd had nothing additional to report.

Committee Reports

Peter E. Partridge received a quote for sewer system insurance in the amount of \$14,000. It was agreed that is not an option the council wishes to pursue.

Around the Table

Susan P. Barley expressed concerns with residents discharged cut grass on the sidewalk and roadway.

Kim E. Martin suggested additional detour signs for road closures within the Borough.

Joseph A. Shubert updated Council on the fire company calls during the recent rain and flooding.

Vicki M. Rohrbaugh asked that council consider new planters for the roundabout during budget discussions.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, September 11, 2018 at 7:00 P.M.

Adjournment was at 8:37 PM

Respectfully submitted, Andrew N. Shaffer, Secretary