

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
July 10, 2018**

The New Salem Borough Council met in Regular Session on Tuesday, July 10, 2018. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Peter E. Partridge
Joseph A. Shubert
Edward R. Mundorf
Harvey E. Thumma Jr
Kim E. Martin

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor
John McLucas, Zoning & Codes Officer

ALSO ABSENT:

Jeff Spangler, Holley & Associates

BOROUGH COUNCIL ABSENT:

Susan P. Barley

Public Comment / Visitors

Mr. Marlin Barshinger resident as 293 North Main Street, addressed Council with concerns regarding unsafe acts during operations of Forbes Services LLC and Cooke's Sharpening at 301 North Main Street. Mr. Barshinger asked that research be done to find out what requirements Mr. Forbes was required to meet during a Zoning Hearing Board meeting and subsequent Council Meeting. Secretary Shaffer will research meeting minutes and report back to Council.

Approval of Minutes

June 2018

The Minutes of the Regular Council Meeting held June 5, 2018 were presented to Council for their review Peter E. Partridge, made a motion, seconded by Joseph A. Shubert, to approve the minutes as presented. Motion Carried.

West Manchester Township Police Department

Chief Snyder provided Council with a Calls for Service and Patrol Hours Report for the month of June 2018.

Zoning & Code Officer

Mr. McLucas provided the Permit and Code Violation Reports to Council for the month of June 2018.

Engineer's Report

Engineer Spangler provided Secretary Shaffer an update on the Smith Hill Road Project. An onsite preconstruction meeting has been scheduled for July 18, 2018.

Solicitor's Report

Solicitor Craley will have a report on the statute of limitations with regards to the clerk of courts fines at the next meeting.

Unfinished Business

Jamie Schlesinger with PFM was present again to provide an update to Council on the refinancing proposals. Due to the size of the Borough and lack of a current financial credit rating, the Delaware Valley Bond Pool is no longer a viable option. Webster Bank is still interested in working with the Borough on a bank loan. After discussing the bank loan structure, Harvey E. Thumma Jr made a motion, seconded by Peter E. Partridge, authorizing Mr. Schlesinger and PFM to proceed with the bank loan with Webster Bank and use \$70,000 cash towards closing costs. Motion Carried. In addition, Edward R. Mundorf made a motion, seconded by Peter E. Partridge to apply a principal payment of \$250,000 to the current loan. Motion Carried.

New Business

Edward R. Mundorf asked if descriptions are available for each of the committees. Most tasks are assigned as needed, however a brief description will be provided in the annual directory.

Financial Statement

Period Ending June 30, 2018

Peter E. Partridge made a motion, seconded by Harvey E. Thumma Jr, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$168,262.87
PLGIT Checking Account	\$ 23,127.06
PLGIT 24- Month CD	<u>\$131,924.00</u>
Total General Fund	\$323,313.93

Highway Aid Fund

PLGIT Checking Account	\$ 19,283.38
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Sewer Fund

PLGIT Sewer Construction Fund	\$108,422.10
Peoples Bank Sewer Fund	\$460,480.15
PLGIT 24- Month CD	<u>\$131,924.00</u>
Total Sewer Fund	\$700,826.25

In addition, Secretary Shaffer provided Council with a Mid-Year Financial Report showing profit and loss (budget versus actual) for each fund.

Correspondence and Reports

Secretary's Report

Secretary Shaffer updated Council on two separate sewer system repairs that are needed. Those repairs will occur within the next month.

Mayor's Report

Mayor Lloyd had nothing additional to report.

Committee Reports

Peter E. Partridge is still working to obtain quotes for an insurance policy for the sanitary sewer collection system.

Around the Table

Nothing additional was discussed at this time.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, August 7, 2018 at 7:00 P.M.

Adjournment was at 8:34 PM

Respectfully submitted, Andrew N. Shaffer, Secretary