

**MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
May 1, 2018**

The New Salem Borough Council met in Regular Session on Tuesday, May 1, 2018. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Vicki M. Rohrbaugh  
Peter E. Partridge  
Joseph A. Shubert  
Edward R. Mundorf  
Harvey E. Thumma Jr  
Kim E. Martin

**ALSO PRESENT:**

Andrew N. Shaffer, Secretary  
D. Michael Craley, Solicitor  
Clarence R Lloyd, Mayor  
John McLucas, Zoning & Codes Officer  
Jeff Spangler, Holley & Associates

**ALSO ABSENT:**

**BOROUGH COUNCIL ABSENT:**

Susan P. Barley

**Public Comment / Visitors**

Tax Collector Stephanie Mundorf was present to request authorization from Council to complete the necessary banking paperwork updating the information on file to comply Act 38 of 2017. Peter E. Partridge made a motion, seconded by Harvey E. Thumma Jr. to authorize the completion of the paperwork and reimbursement for checks. Motion Carried

Jamie Schlesinger with PFM was present to discuss options with regards to the refinancing the 2014 General Obligation Note. After a lengthy discussion, Kim E. Martin made a motion, seconded by Joseph A. Shubert, authorizing Mr. Schlesinger and PFM to obtain three separate refinancing options. Motion Carried.

Mr. Bill Baldauf resident at 4049 Robin Hood Drive, addressed Council concerning a sinking roadway curb on his property. Mr. Baldauf was present at the March 2018 Council Meeting regarding the same topic and requested an update from Council. The Sidewalk Committee is working to schedule a time to meeting and will evaluate the curbs.

Mrs. Amy Stone resident at 85 West George Street expressed concern regarding a storm swale on her property. In 2017 the pipe and swale were cleaned and regraded. Unfortunately, this has now created a hole at the discharge point of the swale. Secretary Shaffer will have Spring Grove's Public Works address the issue.

**Approval of Minutes**

**April 2018**

The Minutes of the Regular Council Meeting held April 3, 2018 were presented to Council for their review. Harvey E. Thumma Jr. made a motion, seconded by Peter E. Partridge, to approve the minutes as presented. Motion Carried.

### **Engineer's Report**

Engineer Spangler provided Council quotes for the Smith Hill Road Repair Project. H&H General Excavating provided the lowest price at \$12,958. Peter E. Partridge made a motion, seconded Harvey E. Thumma Jr. to approve the quote from H&H General Excavating. Motion Carried.

### **Solicitor's Report**

No additional information at this time.

### **Unfinished Business**

No additional topics were discussed.

### **New Business**

No additional topics were discussed.

### **Financial Statement**

#### Period Ending April 30, 2018

Peter E. Partridge made a motion, seconded by Edward R. Mundorf, to approve the financial statement as presented. Motion Carried.

#### General Fund

Peoples Bank Savings Account	\$145,429.99
PLGIT Checking Account	\$ 10,638.72
PLGIT 24- Month CD	<u>\$131,324.40</u>
Total General Fund	\$287,393.11

#### Highway Aid Fund

PLGIT Checking Account	\$ 20,737.25
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#### Sewer Fund

PLGIT Sewer Construction Fund	\$133,277.56
Peoples Bank Sewer Fund	\$427,508.88
PLGIT 24- Month CD	<u>\$131,324.40</u>
Total Sewer Fund	\$692,110.84

### **Correspondence and Reports**

#### Secretary's Report

No additional topics were discussed.

#### West Manchester Township Police Department

Chief Snyder provided Council with a Calls for Service and Patrol Hours Report for the month of April 2018.

#### Zoning & Code Officer

Mr. McLucas was present to review the Permit and Code Violation Reports as provided to Council for the month of April 2018.

#### Mayor's Report

Mayor Lloyd had nothing additional to report.

### Committee Reports

Peter E. Partridge and Edward R. Mundorf presented council with updates regarding potential high cost emergency expenditures with regards to the sewer collection system and treatment plant. In addition, Secretary Shaffer prepared a 15-year cash flow projection.

### Around the Table

Nothing additional was discussed at this time.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, June 5, 2018 at 7:00 P.M.

Adjournment was at 8:54 PM

Respectfully submitted, Andrew N. Shaffer, Secretary