

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
March 6, 2018**

The New Salem Borough Council met in Regular Session on Tuesday, March 6, 2018. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Peter E. Partridge
Joseph A. Shubert
Susan P. Barley
Edward R. Mundorf
Harvey E. Thumma Jr
Kim E. Martin

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor

ALSO ABSENT:

Jeff Spangler, Holley & Associates
John McLucas, Zoning & Codes Officer

BOROUGH COUNCIL ABSENT:

Public Comment / Visitors

Mr. Bill Baldauf resident at 4049 Robin Hood Drive, addressed Council concerning a sinking roadway curb on his property. Mr. Baldauf is concerned with the progression of the curbs sinking on his property and Sherwood Forest Development. The Sidewalk Committee will evaluate the curbs this Spring. Additionally, Mr. Baldauf expressed concern with the speed of traffic on Robin Hood Drive. A conversation ensued regarding possible measures to reduce the speed of traffic.

Mr. Tyke Shubert was present to obtain authorization from Council to complete the mowing around the Borough Office for the 2018 season at the same rate as 2017. Susan P. Barley made a motion, seconded by Kim E. Martin to approve the proposal from Mr. Shubert to complete the mowing for the 2018 season. Motion Carried with an abstention from Joseph A. Shubert.

Approval of Minutes

February 2018

The Minutes of the Regular Council Meeting, held February 6, 2018 were presented to Council for their review. Kim E. Martin made a motion, seconded by Peter E. Partridge, to approve the minutes as presented. Motion Carried.

Engineer's Report

At the request of Secretary Shaffer, Engineer Spangler evaluated the deteriorating roadway surface on Smith Hill Road. Engineer Spangler estimated the base repair at \$15,000 and an overlay at \$15,000. Council will inspect the area before the next meeting.

Solicitor's Report

Clerk of Courts

Solicitor Craley informed Council that he has yet to receive any notification on a potential meeting with the affected municipalities.

Unfinished Business

No unfinished business was discussed at this time.

New Business

Consider Approval of Resolution 1-2018

Susan P. Barley made a motion, seconded by Joseph A. Shubert to approve Resolution 1-2018 Adopting the Revised Emergency Operations Plan for New Salem Borough. Motion Carried.

2018 Community Development Block Grant

Susan P. Barley made a motion, seconded by Peter E. Partridge to pay all engineering expenses out of the General Fund, allocating the entire grant of \$100,000 towards construction. Motion Carried.

Draft – April 2018 Newsletter

Secretary Shaffer presented a draft of the April 2018 Newsletter. Council provided Secretary Shaffer with additional newsletter topics.

Financial Statement

Period Ending February 28, 2018

Peter E. Partridge made a motion, seconded by Kim E. Martin, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$127,203.77
PLGIT Checking Account	\$ 30,028.40
PLGIT 24- Month CD	<u>\$131,120.14</u>
Total General Fund	<u>\$288,352.31</u>

Highway Aid Fund

PLGIT Checking Account	\$ 4,832.26
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Sewer Fund

PLGIT Sewer Construction Fund	\$154,314.38
Peoples Bank Sewer Fund	\$368,513.37
PLGIT 24- Month CD	<u>\$131,120.14</u>
Total Sewer Fund	<u>\$653,947.89</u>

Correspondence and Reports

Secretary's Report

Secretary Shaffer shared the invite for the March meeting of the York County Borough's Association.

Secretary Shaffer presented a funding request from the York County Quick Response Team. Susan P. Barley made a motion, seconded by Peter E. Partridge to authorize the allocation of \$500 to the York County Quick Response Team. Motion Carried.

Upon receipt of a letter from York County Planning Commission, Secretary Shaffer asked for authorization to attend the planning meetings of the proposed York County Regional Stormwater Authority. Engineer Spangler will serve as the alternate.

West Manchester Township Police Department

Sergeant Hanuska provided Council with a Calls for Service and Patrol Hours Report for the month of February 2018.

Zoning & Code Officer

Council reviewed the Permit and Code Violation Reports for the month of February 2018 as provided by Mr. McLucas.

Mayor's Report

Mayor Lloyd updated Council on the upcoming events for the Lion's Club.

Committee Reports

Peter E. Partridge and Edward R. Mundorf presented council with their findings regarding the current loan, refinancing options, and cost sharing with North Codorus Township.

Around the Table

Nothing additional was discussed at this time.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, April 3, 2018 at 7:00 P.M.

Adjournment was at 8:47 PM

Respectfully submitted, Andrew N. Shaffer, Secretary