

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING & REORGANIZATION
January 2, 2018**

The New Salem Borough Council met in Reorganization and Regular Session on Tuesday, January 2, 2018. Mayor Lloyd led those in attendance with a Pledge to the Flag. The meeting was called to order at 5:30 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Peter E. Partridge
Joseph A. Shubert -Arrived at 5:35 PM
Susan P. Barley
Edward R. Mundorf
Harvey E. Thumma Jr

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor

ALSO ABSENT:

Jeff Spangler, Holley & Associates
John McLucas, Zoning & Codes Officer

BOROUGH COUNCIL ABSENT:

Kim E. Martin

At this time, Mayor Lloyd administered the Oath of Office to the newly elected Council: Susan P. Barley, Edward R. Mundorf and Harvey E. Thumma Jr.

Election of Officers

After the administration of the Oath of Office, Mayor Lloyd called the meeting to order. Mayor Lloyd called for nominations for Council President, Vice President and President Pro Tem open for the 2018-2019 term.

President

A nomination was heard to nominate Vicki M. Rohrbaugh as Council President. Hearing no further nominations, Mayor Lloyd declared the nominations closed for the office of President.

Vice President

A nomination was heard to nominate Peter E. Partridge as Vice President. Hearing no further nominations, Mayor Lloyd declared the nominations closed for the office of Vice President.

President Pro-Tem

A nomination was heard to nominate Edward R. Mundorf President Pro-Tem. Hearing no further nominations, Mayor Lloyd declared the nominations closed for the office of President Pro-Tem.

Peter E. Partridge made a motion, seconded by Susan P. Barley, to accept the nominations for President, Vice president and President Pro Tem. Motion Carried.

At this time, Mayor Lloyd congratulated the elected officers and turned the gavel over to President Vicki M. Rohrbaugh.

Public Comment / Visitors

No public comment at this time

Approval of Minutes

December 2017

The Minutes of the Regular Council Meeting, held December 5, 2017 were presented to Council for their review. Peter E. Partridge made a motion, seconded by Susan P. Barley, to approve the minutes as presented. Motion Carried.

Engineer's Report

Engineer Spangler had nothing additional to report

Solicitor's Report

Solicitor Craley had nothing additional to report to Council other than the agenda items.

Unfinished Business

No unfinished business was discussed at this time.

West Manchester Township Police Department

Acting Chief Matt Emig provided Council with a Calls for Service and Patrol Hours Report for the month of December 2017.

Zoning & Code Officer

Council reviewed the Permit and Code Violation Reports for the month of December 2017 as provided by Mr. McLucas.

Financial Statement

Period Ending December 31, 2017

Susan P. Barley made a motion, seconded by Peter E. Partridge, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$144,005.58
PLGIT Checking Account	\$ 15,735.61
PLGIT 24- Month CD	<u>\$130,000.00</u>
Total General Fund	\$289,741.19

Highway Aid Fund

PLGIT Checking Account	\$ 10,970.89
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Sewer Fund

PLGIT Certificate of Deposit	\$131,638.36
PLGIT Sewer Construction Fund	\$ 22,965.29
Peoples Bank Sewer Fund	\$307,899.41
PLGIT 24- Month CD	<u>\$130,000.00</u>
Total Sewer Fund	\$592,503.06

New Business

Committee Chair Appointments

Peter E. Partridge made a motion, seconded by Harvey E. Thumma, Jr. to appoint Committee Chairs and members as well board, committee and staff reappointments as outlined below. Motion Carried.

<u>Committee</u>	<u>Chair</u>	<u>Additional Members</u>
Sidewalk	Kim E. Martin	Susan P. Barley
Sewer	Peter E. Partridge	Edward R. Mundorf
Highways	Joseph A. Shubert	Susan P. Barley
Building	Harvey E. Thumma Jr.	Joseph A. Shubert

Andrew N. Shaffer	(Secretary / Treasurer)	-
D. Michael Craley	Solicitor	
James R. Holley	Engineer (Jeff Spangler)	
Kim E. Martin	Rep. Local Government Advisory Committee	2 Years - 12/31/19
Joseph A. Shubert	Alternate - Local Government Advisory Committee	2 Years - 12/31/19
Susan P. Barley	Rep. York Adams Tax Bureau	2 Years - 12/31/19
Edward R. Mundorf	Alternate - York Adams Tax Bureau	2 Years - 12/31/19
Peter E. Partridge	Delegate - PSAB	2 Years - 12/31/19
Open	Alternate - PSAB	2 Years - 12/31/19

2018 Budget – Open for Reconsideration

Council discussed the 2018 budget and chose to further examine the budget during the month of January.

Correspondence

No additional correspondence at this time.

Around the Table

No additional topics were discussed.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, February 6, 2018 at 7:00 P.M.

Adjournment was at 6:26 PM

Respectfully submitted, Andrew N. Shaffer, Secretary