

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
November 1, 2017**

The New Salem Borough Council met in Regular Session on Wednesday, November 1, 2017. President Vicki M. Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Peter E. Partridge
Joseph A. Shubert
John R. Wainwright
Susan P. Barley
Kathleen W. Yeater

ALSO PRESENT:

Andrew N. Shaffer, Secretary
John McLucas, Zoning & Codes Officer
D. Michael Craley, Solicitor

ALSO ABSENT:

Elwood G. Bahn, Jr, Mayor
Jeff Spangler, Holley & Associates

BOROUGH COUNCIL ABSENT:

Kim E. Martin

Public Comment / Visitors

Jan Noss

Mr. Noss updated Council on the Lion's Club involvement with Trick or Treat. Additionally, Mr. Noss would like more publicity of the Lion's Club in the newsletter and on the website.

Robert Yeater

Mr. Yeater provided Council a brief summary of the recent open house at Indian Rock Dam. Steve Young, manager of the dam, is interested in providing public outreach and education to the residents of New Salem Borough.

Tim Beyer

Chief Beyer presented Council an agreement with York County to allow the fire company to access call information via the internet. Since a municipal signature was required, Peter E. Partridge made a motion, seconded by Susan P. Barley to authorize Vicki M. Rohrbaugh to sign the agreement. Motion Carried.

Approval of Minutes

October 2017

The Minutes of the Regular Council Meeting, held October 3, 2017 and the Budget/Council Meeting held October 10, 2017 were presented to Council for their review. Kathleen W. Yeater made a motion, seconded by Peter E. Partridge, to approve the minutes as presented. Motion Carried.

Engineer's Report

Engineer Spangler had nothing additional to report

Solicitor's Report

Solicitor Craley had nothing additional to report to Council other than the agenda items.

Unfinished Business

Approval of Snow Removal Bids

After reviewing the submitting bids, Susan P. Barley made a motion, seconded by John R. Wainwright to approve the bid from Hersh Concepts. Motion carried with a Nay vote from Kathleen W. Yeater.

Grease Trap Information Request

Council reviewed a follow up letter from North Codorus Township regarding grease traps in New Salem Borough. New Salem will continue to collect information from the establishments and forward to North Codorus.

Clerk of Courts

New Salem Borough was recently notified that funds received from the York County Clerk of Courts have not been properly distributed for the past 13 years. Approximately, \$474,000 was distributed to New Salem erroneously. The largest portion \$464,000 was due to West Manchester Township. Secretary Shaffer and Solicitor Craley will continued to update Council as necessary.

Continuation of 2018 Budget Discussion

Secretary Shaffer provided Council a revised budget summary, which included a real estate tax increase of .15 mills. This will help compensate the lost revenue from the Clerk of Courts. The average assessed home in New Salem Borough will see an increase of \$22 in 2018.

New Business

CDBG Award

Secretary Shaffer presented a draft of the 2018-2020 Community Development Block Grant awards. New Salem Borough has been preliminary awarded \$100,000 in 2018 and \$100,000 in 2019 for the George Street sidewalk improvement project.

Consider Authorizing Advertisement of the 2018 Budget and Tax Ordinance

Susan P. Barley made a motion, seconded by Peter E. Partridge to authorize advertisement of the 2018 Budget. Motion Carried.

Joseph A. Shubert made a motion, seconded by Kathleen W. Yeater to authorize Solicitor Craley to prepare and advertise the 2018 Real Estate Tax Ordinance. Motion Carried.

Financial Statement

Period Ending October 31, 2017

Peter E. Partridge made a motion, seconded by Kathleen W. Yeater, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$134,696.18
PLGIT Checking Account	<u>\$ 24,379.11</u>
PLGIT 24- Month CD	<u>\$130,000.00</u>
Total General Fund	\$289,075.29

Highway Aid Fund

PLGIT Checking Account	\$ 13,953.05
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Sewer Fund

PLGIT Certificate of Deposit	\$131,638.36
PLGIT Sewer Construction Fund	\$ 29,218.67
Peoples Bank Sewer Fund	\$391,923.31
PLGIT 24- Month CD	<u>\$130,000.00</u>
Total Sewer Fund	\$682,780.34

Executive Reports

Secretary

Secretary Shaffer had nothing additional to report.

West Manchester Township Police Department

Police Chief Smith provided Council with a Calls for Service and Patrol Hours Report for the month of October 2017.

Zoning & Code Officer

Council reviewed the Permit and Code Violation Reports for the month of October 2017 as provided by Mr. McLucas.

Mayor's Report

No other items were discussed.

Committee Reports

No other items were discussed.

Around the Table

No other items were discussed.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, December 5, 2017 at 7:00 P.M.

Adjournment was at 7:58 PM

Respectfully submitted, Andrew N. Shaffer, Secretary