

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
December 5, 2017**

The New Salem Borough Council met in Regular Session on Tuesday, December 5, 2017. President Vicki M. Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Peter E. Partridge
Joseph A. Shubert
John R. Wainwright
Susan P. Barley
Kathleen W. Yeater
Kim E. Martin

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Elwood G. Bahn, Jr, Mayor

ALSO ABSENT:

Jeff Spangler, Holley & Associates
John McLucas, Zoning & Codes Officer

BOROUGH COUNCIL ABSENT:

Public Comment / Visitors

Tim Beyer

Chief Beyer presented an updated list of call boxes for the fire company. This list, once approved by Council, will update the sequence of how apparatus are dispatched for specific calls within the Borough limits. Susan P. Barley made a motion, seconded by Peter E. Partridge to authorize Vicki M. Rohrbaugh to sign the document. Motion Carried.

Corrado Rosati – 61 South Main Street

Mr. Rosati requested that Council provide the previous months financial report for the public view during the meeting. It was noted that these reports are not final until approved by Council. Kim E. Martin made a motion, seconded by Peter E. Partridge to provide copies of the monthly financial report to the public at each monthly Council Meeting. Motion Carried.

Clarence R. Lloyd – 85 Forry Street

Mr Lloyd voiced concerns regarding the proposed ordinance increasing the millage rate to 1.00 mill. President Rohrbaugh explained the loss of revenue from the Clerk of Courts and the need to supplement that deficit with a real estate tax millage increase. Mr. Lloyd thanked President Rohrbaugh for the explanation.

Following this discussion, Council decided to act on the 2018 Budget.

Consider Approval of the 2018 Budget

Peter E. Partridge made a motion, seconded by Susan P. Barley to approval the 2018 Budget as presented. Motion Carried.

Consider Approval of Ordinance 2-2017 Establishing the Millage for 2018 at 1.00 Mill
Kim E. Martin made a motion, seconded by Peter E. Partridge to approval Ordinance 2-2107 which sets the millage at 1.00 mill for 2018. Motion Carried.

Approval of Minutes

November 2017

The Minutes of the Regular Council Meeting, held November 1, 2017 were presented to Council for their review. Peter E. Partridge made a motion, seconded by John R. Wainwright, to approve the minutes as presented. Motion Carried.

Engineer's Report

Engineer Spangler had nothing additional to report

Solicitor's Report

Solicitor Craley had nothing additional to report to Council other than the agenda items.

Unfinished Business

No unfinished business was discussed at this time.

New Business

Consider Authorizing Advertisement of the 2018 Meeting Schedule

Kathleen W. Yeater made a motion, seconded by Peter E. Partridge to authorize advertisement of the 2018 Meeting Schedule. Motion Carried.

Consider Authorizing the use of the Borough Building for Constables on April 27-29, 2018.

Peter E. Partridge made a motion, seconded by Joseph A. Shubert to approve the use of the Borough Building by the Constables. The Borough will provide a bill in the amount of \$150. Motion Carried.

Memorandum of Understanding – Traffic Signal Timing Project

Susan P. Barley made a motion, seconded by Kim E. Martin to approve the Memorandum of Understanding with the County of York to provide an assessment of the traffic signal. The only cost to the Borough would be to implement any suggested changes or to make any repairs to the signal. Motion Carried.

Consider Approval of Resolution to Opt Out of "Mini Casinos" within the Borough Limits.

Peter E. Partridge made a motion, seconded by Susan P. Barley to approval Resolution 1-2017 which Opts the Borough out of allowing a mini casino within the Borough Limits. It was noted that the Borough can rescind this Resolution at any point in the future. Motion Carried.

Financial Statement

Period Ending November 30, 2017

Peter E. Partridge made a motion, seconded by Kathleen W. Yeater, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$136,417.83
PLGIT Checking Account	\$ 33,794.21
PLGIT 24- Month CD	<u>\$130,000.00</u>
Total General Fund	\$300,212.04

Highway Aid Fund

PLGIT Checking Account	\$ 13,580.21
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Sewer Fund

PLGIT Certificate of Deposit	\$131,638.36
PLGIT Sewer Construction Fund	\$ 29,221.49
Peoples Bank Sewer Fund	\$416,094.17
PLGIT 24- Month CD	<u>\$130,000.00</u>
Total Sewer Fund	\$706,954.02

Executive Reports

Secretary

Secretary Shaffer updated Council on a few topics including Nixle implementation, leaf collection, and the upcoming reorganizational meeting.

West Manchester Township Police Department

Police Chief Smith provided Council with a Calls for Service and Patrol Hours Report for the month of November 2017.

Zoning & Code Officer

Council reviewed the Permit and Code Violation Reports for the month of November 2017 as provided by Mr. McLucas.

Mayor's Report

Mayor Bahn thanked everyone he served with during his tenure.

Committee Reports

No other items were discussed.

Around the Table

President Rohrbaugh thanked the outgoing council members for their years of service to the Borough.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, January 2, 2018 at 5:30 P.M.

Adjournment was at 8:02 PM

Respectfully submitted, Andrew N. Shaffer, Secretary