

**MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
August 2, 2017**

The New Salem Borough Council met in Regular Session on Wednesday, August 2, 2017. President Vicki M. Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Vicki M. Rohrbaugh  
Kim E. Martin  
Peter E. Partridge  
Joseph A. Shubert  
John R. Wainwright  
Susan P. Barley  
Kathleen W. Yeater – Arrived at 7:11 PM

**ALSO PRESENT:**

Elwood G. Bahn, Jr, Mayor  
Andrew N. Shaffer, Secretary  
D. Michael Craley, Solicitor

**ALSO ABSENT:**

John McLucas, Zoning & Codes Officer  
Jeff Spangler, Holley & Associates

**BOROUGH COUNCIL ABSENT:**

**Public Comment / Visitors**

No public comment.

**Approval of Minutes**

**July 2017**

The Minutes of the Regular Council Meeting held July 6, 2017 were presented to Council for their review. Susan P. Barley made a motion, seconded by Peter E. Partridge, to approve the minutes as presented. Motion Carried.

**Engineer's Report**

Engineer Spangler had nothing to report to Council.

**Solicitor's Report**

Solicitor Craley had nothing to report to Council.

**Unfinished Business**

**Opening Burning Ordinance – Consider Authorizing Advertisement**

Council completed a final review of the draft Open Burning Ordinance. After some discussion and a few minor changes including incorporating allowing residents to burn on the second Saturday. Peter E. Partridge made a motion, seconded by John R. Wainwright to authorize advertisement of the Open Burning Ordinance. Motion Carried.

**York County CBPRP Ordinance – Consider Authorizing Advertisement**

Council completed a final review of the draft Ordinance to include New Salem Borough in the York County Chesapeake Bay Pollutant Reduction Plan at an annual cost of \$1,591. Susan P. Barley made a motion, seconded by Peter E. Partridge to authorize advertisement of the Intergovernmental Cooperation Agreement for the CBPRP. Motion Carried.

### Review of Investment Options

Secretary Shaffer presented updated information from PSDLAF, Primerica, and People's Bank for Council's review. Additional information has been requested from PLGIT.

### **New Business**

#### Planning Commission Appointments

Peter E. Partridge and Cheryl D. Bahn were appointed to the Planning Commission for four-year terms ending in August of 2021. Susan P. Barley made a motion, seconded by Kim E. Martin, to approve the appointments. Motion Carried.

### **Financial Statement**

#### Period Ending July 31, 2017

Peter E. Partridge made a motion, seconded by Joseph A. Shubert, to approve the financial statement as presented. Motion Carried.

#### General Fund

Peoples Bank Savings Account	\$280,414.11
PLGIT Checking Account	<u>\$ 9,318.73</u>
Total General Fund	\$289,732.84

#### Highway Aid Fund

PLGIT Checking Account	\$ 15,201.75
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#### Sewer Fund

PLGIT Certificate of Deposit	\$131,638.36
PLGIT Sewer Construction Fund	\$ 55,085.57
Peoples Bank Sewer Fund	<u>\$447,260.46</u>
Total Sewer Fund	\$633,984.39

### **Executive Reports**

#### Secretary

Secretary Shaffer had nothing additional to report to Council.

#### West Manchester Township Police Department

Police Chief Smith provided Council with a Calls for Service and Patrol Hours Report for the month of July 2017.

#### Zoning & Code Officer

Council reviewed the Permit and Code Violation Reports for the month of July 2017 as provided by Mr. McLucas.

#### Mayor's Report

Mayor Bahn reported on National Night Out hosted by West Manchester Township.

#### Committee Reports

No other items were discussed.

#### Around the Table

Susan P. Barley mentioned a few storm drain grates that need cleaned.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, September 5, 2017 at 7:00 P.M.

Adjournment was at 8:41 PM

Respectfully submitted, Andrew N. Shaffer, Secretary