

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
July 6, 2017**

The New Salem Borough Council met in Regular Session on Thursday, July 6, 2017. President Vicki M. Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Peter E. Partridge
Joseph A. Shubert
John R. Wainwright
Susan P. Barley

ALSO PRESENT:

Elwood G. Bahn, Jr, Mayor
Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor

BOROUGH COUNCIL ABSENT:

Kathleen W. Yeater
Kim E. Martin

ALSO ABSENT:

John McLucas, Zoning & Codes Officer
Jeff Spangler, Holley & Associates

Public Comment / Visitors

No public comment.

Approval of Minutes

June 2017

The Minutes of the Regular Council Meeting held June 1, 2017 were presented to Council for their review. John R. Wainwright made a motion, seconded by Peter E. Partridge, to approve the minutes as presented. Motion Carried.

Engineer's Report

York County Pollutant Reduction Plan

Engineer Spangler, and Secretary Shaffer, attended the most recent meeting with York County Planning to discuss the County's Proposed Chesapeake Bay Pollutant Reduction Plan. During that meeting a consensus was obtained on the funding scenario. A draft Intermunicipal Agreement was shared with all solicitors and is pending review.

Solicitor's Report

Solicitor Craley had nothing to report to Council.

Unfinished Business

Opening Burning Ordinance Discussion

Council reviewed the draft of an Opening Burning Ordinance as prepared by Secretary Shaffer and Councilmember Martin. After a lengthy discussion, Council suggested a few minor changes to the draft ordinance. Solicitor Craley will create a final draft of the Ordinance for review at the August Council Meeting.

Review of Investment Options

Secretary Shaffer presented a cash flow report for previous financial years. Council asked for updated information from PSDLAF, Primerica, and People's Bank for the next meeting.

New Business

No new business as this point

Financial Statement

Period Ending June 30, 2017

Susan P. Barley made a motion, seconded by Peter E. Partridge, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Certificate of Deposit	\$126,460.00
Peoples Bank Savings Account	\$115,125.44
PLGIT Checking Account	<u>\$ 45,078.29</u>
Total General Fund	\$286,663.73

Highway Aid Fund

PLGIT Checking Account	\$ 15,651.76
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Sewer Fund

PLGIT Certificate of Deposit	\$131,638.36
PLGIT Sewer Construction Fund	\$ 59,785.72
Peoples Bank Sewer Fund	<u>\$478,434.38</u>
Total Sewer Fund	\$669,858.46

Executive Reports

Secretary

Secretary Shaffer provided Council a report on website hits since the new website has been created.

Secretary Shaffer also provided Council information on Nixle, a free service to alert residents of different events via text and email messages. Peter E. Partridge made a motion, seconded by Susan P. Barley to authorize Secretary Shaffer to sign up for Nixle. Motion Carried.

West Manchester Township Police Department

Police Chief Smith provided Council with a Calls for Service and Patrol Hours Report for the month of June 2017.

Zoning & Code Officer

Council reviewed the Permit and Code Violation Reports for the month of June 2017 as provided by Mr. McLucas.

Mayor's Report

Mayor Bahn asked that the weeds be addressed along Main and George Streets. Susan P. Barley made a motion, seconded by John R. Wainwright to have Forbes Services spray the weeds along the curb and sidewalk on Main and George Streets. Motion Carried.

Committee Reports

No other items were discussed.

Around the Table

No other items were discussed.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Wednesday, August 2, 2017 at 7:00 P.M.

Adjournment was at 8:28 PM

Respectfully submitted, Andrew N. Shaffer, Secretary