

MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
Tuesday, January 3, 2017

President Vicki M. Rohrbaugh called the meeting to order at 7:00 PM with the salute to the flag. Those in attendance were Council members, Susan P. Barley, Peter E. Partridge, Kim E. Martin, Joseph A. Shubert, John R. Wainwright and Kathleen W. Yeater, Mayor Elwood G. Bahn, Jr.; Secretary Cheryl D. Bahn and Solicitor D. Michael Craley. The meeting was held at the Municipal Building, 80 Water Street.

**Motion** was made by Partridge/Barley to approve the December 6, 2016 meeting minutes as circulated. Motion carried unanimously.

**PUBLIC COMMENT**

1. Jan Noss, 56 W George St, was present on behalf of the New Salem Lions Club. He reported that the Lions are planning to place a bench in the Borough Square. He would like to meet with the persons in charge of the planter in the square to gather ideas for bench placement. Vicki Rohrbaugh, Sue Barley and Jan will meet later this month.
2. Tim Byers, Fire Chief, was present to report that the Fire Company had received an enforcement notice regarding several damaged vehicles that have been stored in the Fire Company parking lot. He asked for an extension to the time allowed to remove all the vehicles. **Motion** made by Partridge/Wainwright to allow the Fire Company to keep the vehicles in their parking lot until the end of February and exempt the Fire Company from covering the vehicles until the end of February, after which time the Fire Company will need to strictly comply with Borough Ordinances in regard to the time that they are allowed to be there for training and also covering such vehicles by tarp or other secure covering, for any vehicle brought to their parking lot for training. Motion carried unanimously.
3. Chief Byers also inquired if any progress had been made on the Burn Ban Ordinance. Mr. Craley expressed thoughts that their may be something by March.

**ENGINEER'S REPORT**

The request for the advanced MS4 waiver and been sent to DEP.

**SOLICITOR'S REPORT**

No Solicitor's Report

**UNFINISHED BUSINESS**

No unfinished Business

**NEW BUSINESS**

1. Section 36.1 of the Local Tax Collection Law states the deadline to change the Real Estate Tax Collector's Compensation as February 15 of the year when the office goes on the ballot so any registered elector who is interested in the office knows the compensation before he or she decides to run in the primary. There was a brief discussion regarding paying the Tax Collector a set fee per bill collected or retaining the current rate of 5% of Borough taxes collected. Any change would need to be made by ordinance. **Motion** by Martin/Barley to keep the Tax Collector's Compensation for 2018-2021 at 5% of all Real Estate tax money collected and remitted to the Borough. Motion carried unanimously.
2. **Motion** by Yeater/Barley to authorized Joel Miller Electric to install the winter banners at \$100.00 per hour for one man and a truck. Motion carried unanimously.
3. President Rohrbaugh appointed John R. Wainwright to the Highways Committee. She also reinstated the Personnel Committee of John Wainwright, Kim Martin and Kathy Yeater.

They will review the recently updated Job Description of the Borough Secretary and Treasurer. Peter Partridge will provide an edit of the updated description to the committee.

**STATEMENT** Period Ending December 31, 2016

**\*General Fund**

Peoples Bank of Glen Rock CD	\$126,148.89
Peoples Bank of Glen Rock IMF Savings Account	\$117,270.63
PLGIT Checking Account	<u>\$ 13,261.55</u>
TOTAL GENERAL FUND	\$256,681.07

**\*Highway Aid Fund**

PLGIT Checking Account	\$ 2,441.38
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**\*Sewer Fund**

PLGIT CD	\$125,000.00
PLGIT Sewer Construction Fund	\$ 8,868.15
Peoples Bank Sewer Fund	\$293,193.08
Peoples Bank CD	<u>\$126,148.89</u>
TOTAL SEWER FUNDS	\$553,210.12

**Motion** made by Partridge/Yeater to approve, accept and file the Financial Statement for audit. Also pay York Water as invoiced, Media One Ad as invoiced, DCED - \$4.00, Columbia Gas - \$112.09, Met Ed as invoiced and payroll taxes. Motion carried unanimously.

**CORRESPONDENCE/SECRETARY'S REPORTS/FYI/AROUND THE TABLE**

1. The Zoning/Building Permit and Codes Reports were reviewed.
2. Police Report was reviewed.
3. Mayor Bahn reported that he had administered the Oath of Office to the Fire Company Officers for 2017. While he was there he thanked them for their service to the Borough. He also reported on the trash bags that had not been collected at the square. He took care of the bags; so the square would look nice for the Christmas week end. The Secretary is checking with Penn Waste to find out why they were not picked up for the last two collections since there are four units at the building that have refuse service.
4. Joe Shubert reported a damaged Speed sign in front of the UCC. The Secretary will check to see if it is a Borough sign or a Township sign and report to Mr. Shubert who offered to replace/repair the pole and sign if it belongs to the Borough.
5. Kathy Yeater reported that there are bushes and branches extending out into the sidewalk walkways along Robin Hood Drive. The Secretary will notify the enforcement Officer.
6. Kathy Yeater also questioned if fire place ashes could be put in the storm sewer. She will email the Secretary with the address of where that appears to be happening.
7. President Rohrbaugh expressed a thank you for the many expressions of sympathy to her and her family.

With no further business to come before council, President Rohrbaugh adjourned the meeting at 7:52 pm. Next Council Meeting is Tuesday, February 7, 2017, 7:00 pm, at the Borough Building in New Salem.

Respectfully submitted,

Cheryl D. Bahn, Secretary