

MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
Tuesday, February 7, 2017

President Vicki M. Rohrbaugh called the meeting to order at 7:00 PM with the salute to the flag. Those in attendance were Council members, Susan P. Barley, Peter E. Partridge, Kim E. Martin, Joseph A. Shubert, John R. Wainwright and Kathleen W. Yeater, Mayor Elwood G. Bahn, Jr.; Secretary Cheryl D. Bahn and Solicitor D. Michael Craley. The meeting was held at the Municipal Building, 80 Water Street.

Motion was made by Partridge/Shubert to approve the January 3, 2017 meeting minutes as circulated. Motion carried unanimously.

PUBLIC COMMENT

Jan Noss, 56 W George St, was present on behalf of the New Salem Lions Club. He reported that the Lions had met with Vicki Rohrbaugh and Sue Barley to gather ideas for bench placement. The Bench will be placed under the signage on the building and the planters will be moved in line with the Bench. There will be a Bench Dedication at a later date.

ENGINEER'S REPORT

DEP has determined that New Salem Borough is eligible for an exemption of the requirement to develop a Pollutant Reduction Plan (PRP) under the Chesapeake Bay TMDL (Appendix D) and the Appendix E requirements relative to Codorus Creek. As a result, DEP does not expect New Salem Borough to submit a PRP with the Notice of Intent (NOI), and New Salem may be eligible for a waiver of NPDES permitting requirements for regulated small MS4s. New Salem Borough has an existing MS4 waiver that expires on May 31, 2018, so the waiver application/NOI is due 180 days before that date.

Note that this is not a final determination of waiver eligibility or a final action by DEP. The final determination will be made based on information included with the complete waiver application which must be submitted as an attachment to a completed NOI for PAG-13 General Permit coverage in accordance with the relevant instructions.

It is not a final waiver approval, however it does allow the Borough to continue to apply for the waiver.

SOLICITOR'S REPORT

1. Mr. Craley reported that the Choudries, Inc. Properties including the Gas Station at the square, will be sold at public sale. He expressed that the Borough will receive the delinquent sewer fees through the Municipal Liens that are on the properties. John McLucas will see that Mr. Craley gets a copy of the enforcement notice for the sidewalk replacement at that property to be forwarded to the Bankruptcy trustee.
2. Act 172 Incentives - This law took effect January 21, 2017. The law permits the Borough to implement tax credits by Ordinance as incentives for their volunteer fire departments and non-profit emergency medical services agencies. A credit of up to 20% of the Municipal Real Estate Tax Liability of a certified Active Volunteer is allowed. Also allowed is a credit, in the form of a refund, towards a certified Active Volunteer's Earned income tax. There is only one or two Active Firemen from the New Salem Station that live in the Borough that would also need to be certified. Other incentives could be implemented by the borough in the form of gift cards etc. No action was taken at this time.

UNFINISHED BUSINESS

1. Andrew Shaffer was present to present a summary of the Inspection of the Sewer System done May of 2016 as the Borough has a sewer maintenance agreement with Spring Grove Borough. There are no major issues with the Sewer System. There are eight instances of slight infiltration near the joining of the lateral to the main and 5 places where there is a sag in the main but not enough to cause any immediate concern. Those areas would be the first to be televised the next time the work is scheduled in four to five years. There is now a base line of the entire system to compare the next time the work is done. **Motion** by Partridge/Martin to authorize Andy Shaffer to send a letter to each of the properties where weeping or running infiltration was discovered by the Sewer Collection System Inspection. Motion carried unanimously.
2. In order to comply with NCT in regard to the requirement to have those establishments in the Borough with grease traps have their traps cleaned twice yearly, the code enforcement officer has prepared a letter to send to each establishment in the Borough that should have a grease trap. The program will be explained and directions given to comply with the regulations. **Motion** by Yeater/Barley to authorize the Code Enforcement Officer to send letters to those establishments. Motion carried unanimously.

NEW BUSINESS

1. Ryan McKinley, Jessinc, was present concerning a proposed expansion and rehab project at the Sherwood Inn on behalf of Shawn & Tracy Miller. The question was if the project needed a Land Development Plan. He wanted to have the last page of the plan stamped and add it to the Building Permit Application pack. Mr. Craley expressed that because they are improving the property by expanding the footprint of the building and it is a non-residential that this is "land development" as defined by the MPC and our SALDO. Therefore they would need SALDO approval unless a waiver from the Borough Council is granted. According to word from Jeff Spangler, the plan would fall under the definition of land development in the subdivision and land development ordinance and the borough has required land development plans in the past for similar projects, although the Borough could grant a waiver. Council took no action to waive the requirement for a Land Development Plan. Mr. McKinley indicated and Mike agreed that the best way to move forward might be to get together with Mr. Spangler to see what would be necessary for the Land Development Plan in order to go forward as quickly as possible.
2. After looking at photos of the catch basin at 4130 Robin Hood Drive, **Motion** by Partridge/Martin to follow Jeff Spangler's recommendation to replace the catch basin/inlet and authorize him to obtain at least three written quotes for the work. Motion carried unanimously.
3. **Motion** by Barley/Yeater to have Spring Grove Borough maintenance to provide workforce protection to Joel Miller Electric to install the banners in early March. Since it is now the mid of winter, the banners will be the spring banners. Motion carried unanimously.
4. **Motion** by Wainwright/Partridge to authorize a donation of \$500.00 to the York County Quick Response Team. Motion carried 6-1

STATEMENT Period Ending January 31, 2017***General Fund**

Peoples Bank of Glen Rock CD	\$126,255.83
Peoples Bank of Glen Rock IMF Savings Account	\$101,139.17
PLGIT Checking Account	<u>\$ 4,639.93</u>
TOTAL GENERAL FUND	\$232,034.93

***Highway Aid Fund**

PLGIT Checking Account	\$ 1,668.93
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***Sewer Fund**

PLGIT CD	\$130,000.00
PLGIT Sewer Construction Fund	\$ 4,702.35
Peoples Bank Sewer Fund	\$339,936.89
Peoples Bank CD	<u>\$126,255.79</u>
TOTAL SEWER FUNDS	\$600,895.03

Motion made by Partridge/Wainwright to approve, accept and file the Financial Statement for audit. York Water as invoiced, SWIF as invoiced, Met Ed as invoiced, Stephanie Mundorf - \$132.12 for 2016 postage & envelopes and Holley Associates \$267.00. Motion carried unanimously.

CORRESPONDENCE/SECRETARY'S Report

1. Ethics statement are due to be filed with the Borough before May 1, 2017
2. YCBA – March 30, 2017 Stewartstown
3. PSAB- May 7-10, 2017 Hershey
4. PUC has granted Met Ed a rate hike that will increase our street lighting bill by approximately \$100.00 per month. We are still saving money if we consider what the increase would be if we had not installed LED lights – just not as much as promised. While our current contract runs through 1/2018, APPI has notified the Borough that rates are low and that this is the time to look forward to keep our rates low.
5. Sarah White, a senior at Spring Grove High School, wrote that every year they host an event called miniTHON which is a 12 hour marathon to raise money for the Four Diamonds Fund. This fund supports pediatric cancer patients and their families to ensure they will never see a bill while they are being treated at Penn State Children's Hospital. She was looking for support in raising money for this foundation. No action was taken.
6. John T. McLucas was present to introduce himself and to present the Zoning/Building Permit and Codes Reports.
7. Police Report was reviewed.
8. NSNO Planning Meeting will begin after the March 7th Council Meeting.

With no further business to come before council, President Rohrbaugh adjourned the meeting at 8:30 pm. Next Council Meeting is Tuesday, March 7, 2017, 7:00 pm, at the Borough Building in New Salem.

Respectfully submitted,

Cheryl D. Bahn, Secretary