

MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
Tuesday, November 1, 2016

Vice-President Kim E. Martin called the meeting to order at 7:00 PM with the salute to the flag. Those in attendance were Council members, Susan P. Barley, Peter E. Partridge, Joseph A. Shubert and Kathleen W. Yeater, Mayor Elwood G. Bahn, Jr.; Secretary Cheryl D. Bahn and Solicitor D. Michael Craley. Council woman Vicki M. Rohrbaugh was absent from the meeting. The meeting was held at the Municipal Building, 80 Water Street.

Motion was made by Barley/Shubert to approve the October 4 & 11, 2016 meeting minutes as circulated. Motion carried unanimously.

PUBLIC COMMENT

Alan Brittell was present representing the Glatfelter Memorial Library. He updated Council on Library programs and thanked New Salem Borough for their past support and asked that the Library be included in the 2017 Budget.

ENGINEER'S REPORT

No written Report. Mr. Spangler did report that he will be working on the pre-application to find out if the Borough could continue to receive a waiver from DEP from the requirements for MS4.

SOLICITOR'S REPORT

1. A letter was received 10/14 from Comcast indicated that they are withdrawing their early renewal request. The current Agreement is until 2019. They will wait until 2018 to renegotiate the Agreement.
2. Tim Ruth the Wright Wood Estate Attorney contacted Mr. Craley. Attorney Ruth reported that he and the HOA's attorney Margaret Driscoll had come to an agreement. A literal reading of the sub-division Plan would require all lots to be members of the Original HOA, however, the 8 lots in Phase 2 plan to have an agreement with the original HOA only for purposes of paying storm water management facility assessment fees to the original HOA. The Storm water Facility is owned by the Sherwood II HOA. The developer is Wrightwood Estates, LLP.

UNFINISHED BUSINESS

1. Still no word on a volunteer to hang the decorative banners for the Holiday Season. **Motion** by Yeater/Barley to authorize Hersh Concepts to hang the Christmas Season banners at their regular cost. Motion carried unanimously.

NEW BUSINESS

1. The Borough received letters of interest for the Council position vacated by Stephanie Fields from Ed Mundorf, Judy Lloyd and John Wainwright. Each candidate present was introduced and asked to speak regarding their interest in the position. John Wainwright was not present as he was out of the area for the week. **Motion** by Barley/Shubert to approve Resolution 2016-4 appointing John R. Wainwright to the Council Position until 2018. Motion carried unanimously. Mr. Wainwright will need to sign an affidavit of Residency and take the Oath of Office.
2. The Authorization for the change in ALS service making Spring Grove, housed at the North Codorus Township as 1st due, was signed by Vice-President Kim Martin.

BUDGET HEARING

A budget hearing was held close to 7:20 pm. There was a reading of the proposed budget.

3. **Motion** by Partridge/Yeater to authorize Mr. Craley to prepare and advertise the 2016 Tax Ordinance – setting the 2017 Real Estate Tax rate of New Salem Borough at .85 mills and setting various fees for the Tax Collector. Motion carried unanimously.
4. **Motion** by Barley/Partridge to authorize signature of agreement for 2017 with the SPCA of York County at a cost of \$362.00. Motion carried unanimously.

STATEMENT Period Ending October 31, 2016***General Fund**

Peoples Bank of Glen Rock CD	\$125,938.91
Peoples Bank of Glen Rock IMF Savings Account	\$119,625.46
PLGIT Checking Account	<u>\$ 1,806.34</u>
TOTAL GENERAL FUND	\$247,370.71

***Highway Aid Fund**

PLGIT Checking Account	\$ 3,290.28
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***Sewer Fund**

PLGIT CD	\$125,000.00
PLGIT Sewer Construction Fund	\$ 5,938.64
Peoples Bank Sewer Fund	\$338,277.57
Peoples Bank CD	<u>\$125,938.91</u>
TOTAL SEWER FUNDS	\$650,793.87

Motion made by Barley/Partridge to approve, accept and file the Financial Statement for audit. Also pay James Holley as invoiced, Met ED for Streetlights as invoiced, Tyke Shubert – if invoiced, PSAB Borough News - \$90.00 and SWIF as invoiced. Motion carried 4-0. Joe Shubert abstained from the vote due to a conflict of interest; as Tyke Shubert is his son there are checks for work that Tyke has done for the Borough.

CORRESPONDENCE/SECRETARY'S REPORTS/FYI/AROUND THE TABLE

1. Both Cheryl Bahn and Peter Partridge attend the PSAB Fall Conference. Both found the Conference as a whole educational and worthwhile. He found the Newly Elected Public Official Program presented on Friday as quite informative.
2. The Zoning/Building Permit and Codes Reports were reviewed. Mr. Shaffer asked for input from the Council on whether or not the Borough would accept the Temporary Exemption from the York Post Office from hardship in regard to 109 W. George St. There was not a mailbox at 109 W George before the current owner moved in; the mail was received at the Post Office. Mr. Craley indicated that there is nothing in the Ordinance in regard granting waivers for hardships or Temporary Exemptions. The Post Office can not grant a waiver if the address is not legal under the Borough Code as United States Postal customers are explicitly required by the United States Postal Service Domestic Mail Manual to obey any local regulations concerning the erection of mailboxes. The Borough needs to be consistence and use an even hand in enforcing the Ordinance. Many older residents arrange for someone to provide assistance in picking up their mail at the Post Office. The Enforcement Officer should contact the owner to let her know that the Exemption from the Post Office is not binding on Council and that she needs to be in compliance by either putting the mail box in a different location agreeable to the Borough on her driveway or by renting a PO Box at the Post Office.

3. Mayor Bahn expressed Thanks to all who helped make the Halloween Night of Trick or Treating a fun event for all. The Lions Club and The Fire Company were at the square. West Manchester Police were on hand as well. Many positive remarks were heard regarding the event.
4. The Sewer inspection report has been reviewed by Spring Grove. Overall the system is in good shape. There are a few places where water is laying in the belly of the pipe, between 4131 RHD and 4097 RHD, but water is still flowing through. Our Sewer Operators walked the area behind the houses and agreed that the area had settled some. They plan to camera one lateral next to the lateral that was repaired earlier this year.
5. Joe Shubert reported that there are not handicap ramps where the sidewalks enter onto the Food Mart property. The situation will be researched in regard to the handicap ramps in the Food Mart Area.
6. There is a DCNR Grant cycle coming up in 2017. Is there a chance that the Borough might be interested in developing a small walking trail or fitness stations in the field behind the Borough Building? It could be effective in connecting the Borough.

With no further business to come before council, Vice-President Martin adjourned the meeting at 8:20 pm. Next Council Meeting is Tuesday, December 6, 2016, 7:00 pm, at the Borough Building in New Salem.

Respectfully submitted,

Cheryl D. Bahn, Secretary