

MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
Tuesday, May 3, 2016

President Vicki M. Rohrbaugh called the meeting to order at 7:00 PM with the salute to the flag. Those in attendance were Council members, Susan P. Barley, Kim E. Martin, Peter E. Partridge, and Kathleen W. Yeater; Mayor Elwood G. Bahn, Jr.; Secretary Cheryl D. Bahn and Solicitor D. Michael Craley. Stephanie D. Fields and Joseph A. Shubert were absent from the meeting. The meeting was held at the Municipal Building, 80 Water Street.

Motion was made by Partridge/Barley to approve the March 1, 2016 meeting minutes as circulated. Motion carried unanimously.

PUBLIC COMMENT

No Public Comment

ENGINEER'S REPORT

1. Jeff Spangler distributed photos of the deterioration of the Borough owned drainage pipe at 96 N Main St. He estimated that the cost to replace the 42" corrugated pipe which has rusted throughout the length of the pipe with a 36" polyethylene pipe would be \$15,200.00. The work would include replacing the pipe (185') as well as restoring the pavement and grass on the property. **Motion** by Barley/Yeater to authorize Jeff to obtain phone quotes for the work and to authorize Secretary Bahn to sign a contract with the lowest bidder if the cost is less than \$19,400.00. Motion carried unanimously.
2. Mr. Spangler also presented the bids that were received for the street repairs in Sherwood Forest including paving Little John Dr, Scarlet Dr, repairing Robin Hood Drive, Water St, & Forry St.

	Bid Proposal #1			Fitz & Smith		Stewart & Tate	
Item #	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total
1	Base Repair Type 1	130	SY	52.50	6825.00	47.75	6207.50
2	Base Repair Type 2	31	SY	110.00	3410.00	168.00	5208.00
3	Base Repair Type 2	25	SY	182.00	4550.00	199.00	4975.00
4	Installation of 9.5 mm Wearing Course	130	T	34.00	4420.00	37.00	4810.00
5	Asphalt Paving Fabric	450	SY	7.00	3150.00	7.00	3150.00
6	Manhole Riser Ring	1	EA	155.00	155.0	175.00	175.00
7 Alt	Concrete Curb Replacement	340	LF	39.50	13430.00	41.00	13940.00
8 Alt	Base Repair Type 1	20	SY	52.50	1050.00	199.00	3980.00
					36990.00		42445.50

There was only one bid for Proposal #2 from York Materials Group to furnish and deliver 130T of 9.5mm SuperPave Wearing Course to various locations within New Salem Borough for \$7,793.50.

Motion by Partridge/Martin to award the work in Items 1-6 in Bid Proposal #1 to Fitz & Smith at a total cost of \$22,510.00 pending proper insurance and bonding supplied to the Borough. Motion carried unanimously.

Motion by Partridge/Martin to accept the Bid Proposal #2 from York Materials Group at a cost of \$7,793.50 pending proper insurance and bonding supplied to the Borough. Motion carried unanimously.

3. Mr. Spangler reported on the sewer malfunction at 4113 Robin Hood Drive. Property owners were having problems and called the Secretary Thursday, April 21st. They had Rotor Rooter out the day before and they felt that the stoppage was in the sewer main not in the lateral. Spring Grove checked the situation and after televising the lateral, they found a collapse in the area of connection . The connection is about 6' deep. The Borough owns the line to the connection at the edge of the right of way and the collapse was in the Borough's right of way. Spring Grove did consult with Jeff Spangler with the gathered information. Dash Mechanical repaired the pipe and fittings Friday morning April 22nd.
4. Also 4111 Robin Hood Dr called to ask if while Spring Grove was out they could check the sinking in their yard. While the information was relayed to Spring Grove, this may be a matter that waits for the Borough-wide inspection in May.

SOLICITOR'S REPORT

No written report.

UNFINISHED BUSINESS

No Unfinished Business.

NEW BUSINESS

1. Amy Evans, YCPC, was presented an overview of Stormwater - Sources of Pollution and Possible Solutions. In an effort to reduce pollution in the Bay, the State has set several goals. The Waste Water Treatment plants have met their goals and pollution was not reduced as much as had been thought. The next source of pollutants is found to be in Stormwater. An Intermunicipal group was formed by 44 Municipalities that hold an MS4 Permit; action by the group counts towards an individual municipality's goals. There is a study to see if a Storm Water Authority should be formed. While New Salem is an MS4 Permit holder, we currently have a waiver from the state. The permit is good until June 2018. While farms and feed lots are a contributor to the Bay Pollution, they are not regulated by local municipalities.
2. **Motion** by Yeater/Barley to authorize Vicki Rohrbaugh and Kim Martin to be added as check signers and Cheryl Bahn to be retained as a signer for the all Borough Accounts including the Money Market Accounts at Peoples Bank. Also authorize Cheryl Bahn to work with the bank to accomplish this action. Motion carried unanimously.
3. **Motion** by Partridge/Martin to authorize D.E. Gemmill to paint the 47 parking stalls along Main St, paint 653' of curbs yellow and paint 64' of 4 " line for crosshatching and a cost of \$1,991.00 and to use hot thermoplastic on 6 stop bars and 269' of 6" line pavement markings at a cost of \$2,078.00. Both prices include traffic control and flagging. Motion carried unanimously. Ross Industries declined to provide a price estimate for the project.
4. Two price quotes were received for the purchase of Speed Limit Signs. D.E. Gemmill - \$28.60 plus hardware and DE Kreig \$26.75 including hardware. **Motion** by Barley/Partridge to accept the lowest price of \$26.75 each for (16) 25 MPH speed limit sign from D. E. Kreig. Motion carried unanimously.
5. Mr. Rehab will begin televising and flushing the sewer main on May 23, 2016. The work should take two weeks. **Motion** by Barley/Partridge to authorize the Secretary to mail a postcard to property owners in the Borough informing them of the work and the need to be on right of ways that may run through private yards. The information will also be sent via email and posted on the website.

6. Council consensus to authorize D. E. Wilasin to service the AC System at the Borough Building.
7. \$3,562.00 is owed to North Codorus Township from the 2015 Audit. It will be paid with the regular quarterly payments.
8. Sue Barley asked for help in a through cleaning of the Borough Building.

STATEMENT Period Ending April 29, 2016

***General Fund**

Peoples Bank of Glen Rock CD	\$125,000.00
Peoples Bank of Glen Rock IMF Savings Account	\$140,084.06
PLGIT Checking Account	<u>\$ 6,818.51</u>
TOTAL GENERAL FUND	\$271,902.57

***Highway Aid Fund**

PLGIT Checking Account	\$ 15,213.10
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***Sewer Fund**

PLGIT CD	\$125,000.00
PLGIT Sewer Construction Fund	\$ 2,295.55
Peoples Bank Sewer Fund	\$430,550.11
Peoples Bank CD	<u>\$125,000.00</u>
TOTAL SEWER FUNDS	\$682,845.66

Motion made by Barley/Partridge to approve, accept and file the Financial Statement for audit. Also pay York Water as invoiced, Met Ed as invoiced, Prothonotary \$55.00, Wildasin \$102.00 and SWIF as invoiced. Motion carried unanimously.

CORRESPONDENCE/SECRETARY'S REPORTS/FYI/AROUND THE TABLE

1. The street sweeping was done by Spring Grove Borough after a few days delay due to equipment breakdown. Many persons did take advantage of clearing the stones from their sidewalks before the sweeper came through.
2. Fire Company has completed requirements that were necessary to receive Foreign Insurance Funds for 2012 – 2015 for a total of \$19,594.11
3. FEMA Assistance should amount to \$3,202.50. The date to expect payment has not been announced.
4. The Audit for the 2015 Borough Books is complete and there were no findings.
5. Peter Partridge reported on the Street light fixtures in Sherwood II – They fixtures will need to be replaced, not just the bulb. Pete will obtain prices and spec sheets for suitable fixtures to submit to Met-Ed.
6. The Police report was reviewed.
7. The Zoning Report was reviewed. Questions regarding the tree at the Robin Hood Dr/Main St entrance of Sherwood Forest. It is in the clear sight triangle and should be removed.

With no further business to come before council, President Rohrbaugh adjourned the meeting at 8:35 pm. Next Council Meeting is Thursday, June 2, 2016, 7:00 pm, at the Borough Building in New Salem.

Respectfully submitted,

Cheryl D. Bahn, Secretary