

MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
Thursday, June 2, 2016

President Vicki M. Rohrbaugh called the meeting to order at 7:00 PM with the salute to the flag. Those in attendance were Council members, Susan P. Barley, Stephanie D. Fields, Kim E. Martin, Peter E. Partridge, Joseph A. Shubert and Kathleen W. Yeater (7:05); Mayor Elwood G. Bahn, Jr.; Secretary Cheryl D. Bahn and Solicitor D. Michael Craley. The meeting was held at the Municipal Building, 80 Water Street.

**Motion** was made by Barley/Partridge to approve the May 3, 2016 meeting minutes as circulated. Motion carried unanimously.

**PUBLIC COMMENT**

Fire Chief Tim Byers was present to inquire as to his role in enforcing the Open Burning Ordinance. He was called to a fire in the borough on May 7<sup>th</sup> that was not on the second Saturday. The resident called it a recreational fire. According to Mr. Craley, Recreational fires for pleasure, religious, ceremonial, cooking, warmth or similar purposes which are not contained in an approved container, outdoor fireplace, barbecue grill, barbecue pit or chimnea, may not have a total fuel area of more than three feet or a diameter greater than two feet. He indicated that the resident should have been cited by the police. Chief Byers asked the resident to put the fire out or he would have the fire company extinguish it; the resident did put out the fire. There should also be a fire extinguisher or the like, available to put out the fire.

A letter will be sent to the resident informing him of the Ordinance.

Chief Smith will be contacted to find out how he would like to handle any similar situation in the future.

**ENGINEER'S REPORT**

1. 96 N Main St Storm Drain Repair– We are waiting for cost estimates.
2. Sherwood Forest Project - Bonds and insurance have been received and are in order. Contracts from York Materials Group and Fitz & Smith were presented to be signed as previously authorized.

**SOLICITOR'S REPORT**

No written report.

**UNFINISHED BUSINESS**

Peter Partridge reported on the Street light fixtures in Sherwood II. The factory has recommended replacing the existing lamps housing with one specifically designed for LED bulbs rather than trying to convert or retrofit the existing lamp housing. It would be easier and, therefore less expensive than a retrofit. There is also a warrantee on the new lamp housing while a retrofit does not have any warrantee. The cost per fixture would be approximately \$1,200.00. The payback period would be about 16 years. Since the payback period is so long it was recommended to revisit the conversion at a later time when a more reasonable pay back period becomes available.

The Secretary will question vendors at the PSAB Conference. The item was tabled until next month.

**NEW BUSINESS**

No new business.

**STATEMENT** Period Ending May 30, 2016**\*General Fund**

|   |                     |
|---|---------------------|
| Peoples Bank of Glen Rock CD                  | \$125,000.00        |
| Peoples Bank of Glen Rock IMF Savings Account | \$148,080.53        |
| PLGIT Checking Account                        | <u>\$ 10,812.01</u> |
| TOTAL GENERAL FUND                            | \$283,892.54        |

**\*Highway Aid Fund**

|                        |              |
|------------------------|--------------|
| PLGIT Checking Account | \$ 14,245.09 |
|------------------------|--------------|

**\*Sewer Fund**

|                               |                     |
|-------------------------------|---------------------|
| PLGIT CD                      | \$125,000.00        |
| PLGIT Sewer Construction Fund | \$ 6,559.23         |
| Peoples Bank Sewer Fund       | \$404,423.85        |
| Peoples Bank CD               | <u>\$125,000.00</u> |
| TOTAL SEWER FUNDS             | \$660,983.08        |

**Motion** made by Partridge/Martin to approve, accept and file the Financial Statement for audit. Also pay York Water as invoiced, James Holley as invoiced, Met ED for Streetlights as invoiced, YCBA \$15.00 per attendee, Mike Craley as invoiced, Postmaster \$45.00, Tyke Shubert \$290.00 and SWIF as invoiced. \$103,969.25 Sewer Debt Service in June. Motion carried 6-0. Joe Shubert abstained from the vote due to a conflict of interest; as Tyke Shubert is his son there are checks for work that Tyke has done for the Borough.

**CORRESPONDENCE/SECRETARY'S REPORTS/FYI/AROUND THE TABLE**

1. YCBA Meeting - Thursday, June 23<sup>rd</sup> beginning at 6:30 pm, Speakers are the three County Commissioners on topic of interest in County Government.
2. Traffic signs have arrived. Spring Grove Maintenance will schedule the installation work to be done in June.
3. Waiting for Streetlight installation.
4. Zoning Report was reviewed.
5. Mr. Rehab, Inc is working in the area cleaning and televising the sewer collection system.
6. Chapter 94 Report was filed with the State by North Codorus Township and all was found to be in order.

With no further business to come before council, President Rohrbaugh adjourned the meeting at 7:40 pm. Next Council Meeting is Tuesday, July 5, 2016, 7:00 pm, at the Borough Building in New Salem.

Respectfully submitted,

Cheryl D. Bahn, Secretary