

MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
Tuesday, January 5, 2016

President Vicki M. Rohrbaugh called the meeting to order at 7:00 PM with the salute to the flag. Those in attendance were Council members Susan P. Barley, Stephanie D. Fields, Peter E. Partridge, Joseph A. Shubert and Kathleen W. Yeater; Mayor Elwood G. Bahn, Jr.; Secretary Cheryl D. Bahn and Solicitor D. Michael Craley. Councilwoman Kim E. Martin was absent from the meeting. The meeting was held at the Municipal Building, 80 Water Street.

**Motion** was made by Fields/Barley to approve the December 1, 2015 meeting minutes as circulated. Motion carried unanimously.

**PUBLIC COMMENT**

No Public Comment

**ENGINEER'S REPORT**

No written report

**SOLICITOR'S REPORT**

No written report

**UNFINISHED BUSINESS**

Sink hole & Resurfacing – **Motion** by Yeater/Barley to authorize Holley Associates to put the sink hole resurfacing project out for bids to be received by the April Meeting. Motion carried unanimously.

The bid will be itemized to include base repair and resurfacing Little John Drive and resurfacing the original portion of Scarlet Dr, repair at 4141 and 4089 Robin Hood Dr, other miscellaneous repairs on Robin Hood Dr, as well as work around two manholes. The bid will also include the cost to repair the curbs on Little John Dr. Funds were included in the Budget for this work.

**NEW BUSINESS**

1. A draft Ordinance to disallow basket ball hoops and other such items in the street right of way was presented. This item was tabled until the February Meeting to give Council more time to review the document. It could be advertised in February to be considered at the March meeting.
2. Updating Utility owned Street Lights to LED Lighting was tabled until February meeting in order to allow council members to visit the Met-Ed Office complex to compare various street lights available. Changing 100W SV lights to 50W LED, and changing the 250W SV to 130W LED, the Borough bill will drop to about \$280/month (~\$3,400/year)/ that's a savings of \$190/month (~\$2,200/year)." Met Ed will recoup the cost of the change in their monthly lease fee – which is currently part of the Borough's electric bill. Sherwood II Lights are Borough owned and could be replaced anytime agreed upon by council. The cost to replace those lights would be incurred by the Borough
3. **Motion** made by Partridge/Fields to allow the Constables Association to use the Borough Building for an additional training session May 6, 7 & 8, 2016 and other dates as requested, providing that the Building is available. The agreed upon cost is \$150.00 per event. Motion carried unanimously.
4. Current Interest at Peoplesbank on the Money Market fund is .5%. A one year certificate there does not yield higher interest, however there has been an increase in rates. There is a 16 month CD paying 1%. PLIGT CD Program has recently increased their rates offering .95% - 1% for a one year certificate. **Motion** by Partridge/Yeater to invest \$125,000 of the Sewer

Funds in a 16 month certificate at Peoplesbank and \$125,000 in a 12 month certificate at PLGIT. Also invest \$125,000 General Fund Money in a 12 month certificate at PLIGT and to allow Cheryl Bahn to use her discretion depending on the rates available at the time to change amounts invested or location or length of investment. Motion carried unanimously.

- 5. Spring Grove Borough is willing to begin New Salem’s Sewer Maintenance program. Solicitor Craley suggested contacting Jeff Spangler, Engineer, to determine what he thinks is necessary and a good place to start a program. Andy Spangler, Manager Spring Grove Borough, will also be contacted for his input. We need to know a good starting place and a cost estimate. Connections were made in 2007.

**STATEMENT**    **Period Ending December 31, 2015**

**\*General Fund**

Peoples Bank of Glen Rock IMF Savings Account	\$ 227,347.78
PLGIT Checking Account	<u>\$ 8,155.41</u>
TOTAL GENERAL FUND	\$ 235,503.19

**\*Highway Aid Fund**

PLGIT Checking Account	\$ 8,812.49
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**\*Sewer Fund**

PLGIT Sewer Construction Fund	\$ 5,242.44
Peoples Bank Sewer Fund	<u>\$ 519,521.46</u>
TOTAL SEWER FUNDS	\$ 524,763.90

**Motion** made by Barley/Partridge to approve, accept and file the Financial Statement for audit. Also pay York Water as invoiced, Met Ed as invoiced, PSATS Minute Book - \$140.00, Media One 149.40, Columbia Gas \$75.96, Spring Grove Borough as invoiced and Payroll Liabilities - \$2,613.07. Motion carried unanimously.

**CORRESPONDENCE/SECRETARY’S REPORTS/FYI/AROUND THE TABLE**

- 1. State Ethics Reports are due to the Borough Secretary by May, 1, 2016.
- 2. A Financial Report for 2015 was received from the New Salem Fire Company. They have been working on resolving past Fire Relief Audit findings and seem to be progressing in a positive direction. However, they do not feel that their audit issues will be resolved in time to receive state funds this year.
- 3. Mayor Bahn administered the oath of office to the Officers of the Fire Company and Fire Police on January 1, 2016. While he was there, he thanked those present for their service to the Borough.
- 4. The Zoning/Enforcement Report and Police Report were reviewed by Council.
- 5. Joe Shubert reported that Woody Wagaman had not been available to hang the Christmas Banners due to truck problems. Consensus to leave the Patriotic Banners up for the winter. Seven Valleys Borough donated three Christmas Banners to New Salem as they have discontinued their banner program.
- 6. Mayor Bahn thanked Vicki Rohrbaugh and Sue Barley for the Christmas Decorations at the Planter in the Square. He also commented on the selection of the Fringer’s front yard tree at 4143 Robin Hood Dr to be the 2015 Christmas tree at Centennial Square in York City.

With no further business to come before council, President Rohrbaugh adjourned the meeting at 8:12 pm. Next Council Meeting is Tuesday, February 2, 2016, 7:00 pm, at the Borough Building in New Salem.

Respectfully submitted,  
Cheryl D. Bahn, Secretary