

MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
Tuesday, August 2, 2016

President Vicki M. Rohrbaugh called the meeting to order at 7:00 PM with the salute to the flag. Those in attendance were Council members, Susan P. Barley, Stephanie D. Fields, Kim E. Martin, Peter E. Partridge, Joseph A. Shubert and Kathleen W. Yeater, Mayor Elwood G. Bahn, Jr.; Secretary Cheryl D. Bahn and Solicitor D. Michael Craley. The meeting was held at the Municipal Building, 80 Water Street.

Motion was made by Partridge/Yeater to approve the July 5, 2016 meeting minutes as circulated. Motion carried unanimously.

PUBLIC COMMENT

1. Jan Noss, 56 W George St, was present to express concerns regarding the speed of vehicles through out the Borough, in particular, in Sherwood Forest. He also expressed concerns regarding the need to repaint the fading parking space lines and stop bars and cross walks in the Borough. It was noted that on May 3, 2016 a contract was awarded to D.E. Gemmill to paint the 47 parking stalls along Main St, paint 653' of curbs yellow and paint 64' of 4" line for crosshatching and to use hot thermoplastic on 6 stop bars and 269' of 6" line pavement markings. Hopefully the work will be completed soon.
2. Kris Raubenstine – was present to request a waiver to the Subdivision plan for a property that he has under contract off Water St; to allow the use and installation of a private well on the property as a means for future water service. He voiced that the York Water Company would be able to bore under the property line to run the water service, so no waiver would be required.
3. Fire Chief Tim Byers was present to ask that the Open Burning Ordinance be revised to allow the Chief and the Mayor to have a Burn Ban on all outside burning in the Borough rather than only being allowed to ban open burning on the 2nd Saturday of the month.
Motion by Partridge/Martin to authorize Mr. Craley to review the Ordinance and present his findings and recommendations at the next meeting. Motion carried unanimously.

ENGINEER'S REPORT

1. 96 N Main St Storm Drain Repair– To begin August 8th.
2. Sherwood Forest Project – Project to begin in August 3rd. Contractor is mindful that there is only one entrance to Little John Dr.

SOLICITOR'S REPORT

No written report.

UNFINISHED BUSINESS

1. No Unfinished Business

NEW BUSINESS

1. The Traffic Signal Controller has failed and needs to be replaced. Parts are no longer available for the current model which is over 25 years old. A new Controller would cost \$3,600.00 a used controller would be \$2,000.00. There would not be a warranty on a used controller. Council wants more information regarding the controller such as if the used one is rebuilt or not. What is the warranty on a new Controller and would other parts be

required if a new Controller is installed. Information will be provided at the next Borough Council Meeting.

2. **Motion** by Barley/Partridge to adopt resolution 3-2016 appointing Keith M. Martin as a member of the New Salem Borough Zoning Hearing Board for a three year term that to end 8/1/2019. Motion carried 6-0. Kim Martin abstained from the vote due to a conflict of interest; as Keith Martin is her husband.
3. **Motion** by Yeater/Fields to appoint Kim E. Martin to a four year term as member of the New Salem Borough Planning Commission ending 8/1/2020. Motion carried unanimously.
4. **Motion** made by Yeater/Barley to authorize payment of \$185.00 for registration to the PSAB Fall Conferences for Peter Partridge plus mileage reimbursement per IRS Schedule and to pay \$170.00 for Cheryl Bahn to attend the same Conference. Motion carried unanimously.
5. **Motion** by Barley/Partridge for the Secretary to contact Forbes Services to ask him to spray the weeds in the Borough along N/S Main St and E/W George St between the curb and the street and between the curb and the sidewalks. (Both sides of the curb) as well as the Storm water drainage grate at Friar Rd/King Richards Ct S - His cost is \$40 per hour plus materials. Motion carried unanimously.

STATEMENT Period Ending July 29, 2016

***General Fund**

Peoples Bank of Glen Rock CD	\$125,622.87
Peoples Bank of Glen Rock IMF Savings Account	\$148,639.25
PLGIT Checking Account	<u>\$ 6,114.25</u>
TOTAL GENERAL FUND	\$280,376.37

***Highway Aid Fund**

PLGIT Checking Account	\$ 12,260.48
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***Sewer Fund**

PLGIT CD	\$125,000.00
PLGIT Sewer Construction Fund	\$ 5,154.84
Peoples Bank Sewer Fund	\$331,867.23
Peoples Bank CD	<u>\$125,622.87</u>
TOTAL SEWER FUNDS	\$587,644.94

Motion made by Partridge/Fields to approve, accept and file the Financial Statement for audit. Also pay York Water as invoiced, James Holley as invoiced, Met ED for Streetlights as invoiced, Tyke Shubert \$105.00 and SWIF as invoiced. Motion carried 6-0. Joe Shubert abstained from the vote due to a conflict of interest; as Tyke Shubert is his son there are checks for work that Tyke has done for the Borough.

CORRESPONDENCE/SECRETARY'S REPORTS/FYI/AROUND THE TABLE

1. Zoning Report was reviewed.
2. Installation of the LED Street lights has been completed.
3. Restaurant Week – A letter was hand delivered to all restaurant owners with Restaurant Week information. Signs have been posted in the Borough.
4. One Municipality in the Intermunicipal group may give notice that they no longer wish to be part of the group Intermunicipal Zoning Group. They have until September 15th to notify the group. It may be that the office location for the Zoning Officer would change to Paradise Township. New Salem shares a portion of Spring Grove Borough's time, so nothing would change for New Salem unless Spring Grove would withdraw. They would

need to notify the group by September 15th if they plan to withdraw at the end of the calendar year.

5. Chief Smith indicated that most speed enforcement in on Main St. Citations are not issued until the speed is 10 miles over the limit posted. Any reduction of speed limit must be supported by a traffic study. 15 MPH is only allowed in school zones, The Secretary voiced that a comprehensive study had been conducted in Sherwood Forrest two years ago. The study showed that there was very limited speeding that area. Chief Smith voiced that he must use his resources wisely. His experience is that if someone does not follow a speed limit sign, they are not going to slow for "Children at Play" signs. It may be that he will look at the area again.
6. Kim Martin reported that there are high weeds on the triangle where N Main St meets Smith Hill Rd.
7. Kathy Yeater reported that she and Vicki had looked at the Borough's Banners. Consensus that the Borough does not presently need new banners. The Borough does need a way to have the banners installed for a low cost. A way to install the banners must be found before a recommendation can be made. Hersh has installed them in the past at a cost of \$300.00 to \$400.00 each time.
8. Question if our newsletters could be sent out less expensive. The Borough does not have the annual volume of mailings to be eligible for a reduced rate
9. Question regarding the collection of Taxes during the Council Meeting. The Secretary approves all dates. The first time was a conflict. Since no one complained, it was thought that it was OK. If it is a problem, please let the Secretary know and adjustments will be made in the Spring.

With no further business to come before council, President Rohrbaugh adjourned the meeting at 7:56 pm. Next Council Meeting is Tuesday, September 6, 2016, 7:00 pm, at the Borough Building in New Salem.

Respectfully submitted,

Cheryl D. Bahn, Secretary